

## **Student Location Policy**

[34 CFR 668.43\(c\)\(3\)\(ii\)](#) requires institutions to have a written policy and documented process for establishing the location of prospective students and students that must be applied consistently. Both policy and process should have regular, frequent reviews and updates as needed. This location policy will be used to determine prospective student/student location for purposes of Program Participation Agreement (PPA) certification and individual direct disclosures.

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For professional licensure disclosure compliance, FBBCTS determines student location and time of enrollment in the following ways:

- “Student location” is defined as the permanent mailing address, or “Home” address, provided to FBBCTS by the student and stored in the student’s record in Populi.
- “Time of Enrollment” is defined as the point at which students have been admitted to the Educator Preparation Program, which is at the end of the second semester of the sophomore year.