



faith baptist bible college and theological seminary

JOB DESCRIPTION

Job Title: Volleyball Line Judge, Volleyball Libero Tracker, Public Address Announcer, Live Broadcast Producer, Volleyball & Soccer Play by Play Commentary, Basketball Shot Clock Operator, Volleyball Scoreboard Operator

Department: Athletics

Reports to: Athletic Director, Assistant Athletic Director, Events & Facilities Coordinator

EEOC Code: 8

JOB OVERVIEW

The Athletic Game Day Staff employee will be responsible for performing specialized assigned duties at athletic events as assigned.

ESSENTIAL JOB FUNCTIONS

1. **Volleyball Line Judge** – previous volleyball playing or line judging experience strongly preferred. Some exceptions may apply.
 - a. Knowledge of collegiate volleyball rules
 - b. Punctuality
 - c. Attendance as assigned
 - d. Appropriate attire as directed
 - e. Ability to make confident and prompt decisions
 - f. Ability to remain neutral in verbal and non-verbal communication and decisions during match
2. **Volleyball Libero Tracker** – previous volleyball playing or libero tracking experience strongly preferred. Some exceptions may apply.
 - a. Knowledge of collegiate volleyball rules
 - b. Punctuality
 - c. Attendance as assigned
 - d. Appropriate attire as directed
 - e. Ability to multitask under pressure
3. **Public Address Announcer** – This person will be responsible for all pre-game, in game, and post-game public address communications. Previous experience strongly preferred. Some exceptions may apply.
 - a. General knowledge of collegiate sports
 - b. Punctuality
 - c. Attendance as assigned
 - d. Appropriate attire as directed
 - e. Ability to multitask under pressure
 - f. Appropriate vocal abilities
 - g. Ability to read, pronounce, and understand team rosters and other sport specific terminology

- h. Create an exciting, positive atmosphere for Faith teams and fans
 - i. Create a respectful, positive atmosphere for visiting teams and fans
- 4. **Live Broadcast Producer** – this position will produce the live broadcast for all home events. An ability to understand basic live webcasting and possession of basic computer knowledge as well as the ability to operate the broadcast camera is required. Those with previous webcasting experience and strong computer skills are preferred.
 - a. Punctuality
 - b. Attendance as assigned
 - c. Appropriate attire as directed
 - d. Ability to make confident and prompt decisions under pressure
 - e. Strong problem solving skills
 - f. Ability to stand for long periods of time
 - g. Ability to stay on task and follow game action with the broadcast camera
 - h. Ability to completely setup and tear down broadcast equipment before and after events
 - i. Ability to produce broadcasts in a variety of weather conditions
 - j. Ability to learn broadcast software and solutions to basic problems
- 5. **Volleyball & Soccer Play By Play Commentary** - This person will be responsible for all pre-game, in game, and post-game play by play communications. Previous experience strongly preferred. Some exceptions may apply.
 - a. General knowledge of collegiate sports
 - b. Punctuality
 - c. Attendance as assigned
 - d. Appropriate attire as directed
 - e. Ability to multitask under pressure
 - f. Appropriate vocal abilities
 - g. Ability to read, pronounce, and understand team rosters and other sport specific terminology
 - h. Create an exciting, positive atmosphere for Faith teams and fans
 - i. Create a respectful, positive atmosphere for visiting teams and fans
- 6. **Basketball Shot Clock Operator** - previous shot clock or scoreboard operating experience strongly preferred. Some exceptions may apply.
 - a. Knowledge of collegiate basketball rules as it applies to shot clock operation or ability to learn
 - b. Punctuality
 - c. Attendance as assigned
 - d. Appropriate attire as directed
 - e. Ability to make confident and prompt decisions
 - f. Ability to remain neutral in verbal and non-verbal communication and decisions during game
 - g. Strong hand and finger dexterity
- 7. **Volleyball Scoreboard Operator** - previous scoreboard operating experience strongly preferred. Some exceptions may apply.
 - a. Knowledge of collegiate volleyball rules or ability to learn
 - b. Punctuality
 - c. Attendance as assigned
 - d. Appropriate attire as directed
 - e. Ability to make confident and prompt decisions
 - f. Ability to remain neutral in verbal and non-verbal communication and decisions during game
 - g. Strong hand and finger dexterity

SUPERVISORY RESPONSIBILITIES

This position does not have any direct reports.

CONFIDENTIAL INFORMATION

1. Before placing a person in this position, a background check is required.

KNOWLEDGE, SKILLS, AND ABILITIES

The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Ability to communicate in a professional manner with multiple groups of people including co-workers, students, and campus guests.
2. Ability to arrive on time and complete tasks in an acceptable manner as assigned.
3. Attendance as scheduled.
4. Strong organizational skills.
5. Ability to follow instructions.
6. Ability to work independently and in a group setting.
7. Ability to complete assigned tasks in an acceptable time frame without direct oversight.
8. Problem solving skills.
9. Must be physically able to exert up to 50 pounds of force occasionally.
10. Visual requirements include vision from less than 20 inches and more than 20 feet with or without correction, color vision, depth perception, and field of vision.
11. Must be able to perform the following physical activities: Climbing, balancing, stooping, kneeling, reaching, standing, walking, pushing, pulling, lifting, grasping, talking, hearing, and repetitive motions.
12. Growth mindset, able to respond to feedback and make changes as necessary.

EDUCATION AND EXPERIENCE

1. High school diploma or equivalent.

ADA RELATED REQUIREMENTS	0-24%	25-49%	50-74%	75-100%
Seeing and hearing: Read documents, computer screen, answer phone, communicate in person		x		
Standing and walking		x		
Climbing, stooping, kneeling, and lifting	x			
Dexterity: Utilize phone, typing, and writing	x			

NOTE

The statements herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

WRITTEN BY

DATE

APPROVED

DATE